

# The LNM Institute of Information Technology, Jaipur

Advertisement No. LNMIIT/Recruit/2/2017 dated 15.02.2017

## Recruitment for Registrar

The LNM Institute of Information Technology, Jaipur is inviting applications from eligible, qualified and experienced candidates for the recruitment to the post of Registrar. Candidates fulfilling the requisite eligibility criteria may apply before 4 March, 2017. For more details please see below:

<b>Name of the Institute</b>	<b>The LNM Institute of Information Technology</b>
<b>Type of the institute</b>	Deemed to be University
<b>Name of the Post</b>	Registrar
<b>No. of Vacancies</b>	One
<b>Last Date to apply</b>	March 4, 2017
<b>How to Apply</b>	Download the application form, fill it up, attach with all the enclosures, attach a DD / PO (payable at Jaipur) for Rs.500 towards administrative charges in the name of <b>The LNM Institute of Information Technology</b> and send it by post to <b>The Director, The LNM Institute of Information Technology, Rupa-Ki-Nangal, Post: Sumel, Via: Jamdoli, Jaipur – 302 031</b>
<b>Type of Appointment</b>	Regular/Contract
<b>Salary/Pay Scale</b>	PB-4, Rs. 37400-67000 with AGP Rs. 10000
<b>Educational Qualifications (Essential)</b>	Master's degree in any discipline with at least 55% marks or its equivalent grade of 'B' in the UGC 7 point scale from a recognised University / Institute
<b>Age as on Feb 1, 2017</b>	50 to 57
<b>Experience</b>	15 years of administrative experience in an Academic / R&D Institution / Government Organisation / Autonomous Body of which at least 08 years as Deputy Registrar or equivalent post
<b>Desirable</b>	<ul style="list-style-type: none"><li>• Qualification in the area of Management/Engineering/Law/Accounts</li><li>• Academics or Professional background in Engineering is preferred</li><li>• Administration background in Technical Institutions is preferred</li><li>• Education and/or work experience in a good, well-known, renowned Technical Institutions/University/Government organisations with respect to research/teaching/industry</li><li>• Exposure to AICTE, UGC, NAAC, NBA related activities during their work experience is desirable</li><li>• Publications in administration or management programs is an additional bonus</li></ul>
<b>Other Facilities</b>	<ul style="list-style-type: none"><li>• Free medical insurance of Rs. 3.00 Lakh for family</li><li>• Gratuity payable as per Gratuity Act</li><li>• Leave encashment maximum 60 days</li></ul>



**THE LNM INSTITUTE OF INFORMATION TECHNOLOGY, JAIPUR**  
**Application Form for Post of Registrar**

To,  
The Director,  
The LNM IIT,  
Jaipur - 302031  
Rajasthan.

Paste Your  
Photograph  
here

Advertisement Date:

<b>A : POST APPLIED FOR: Registrar</b>				
		What is your expected yearly salary *Rs. What is your current yearly salary *Rs.		
<b>B: PERSONAL PARTICULARS:</b>				
FULL NAME (Prefix Mr. /Mrs. /Ms.)		Surname Name	Middle Name	First
Date of Birth (dd/mm/yyyy)				
Nationality				
Marital Status		Married / Unmarried		
Contact Address:				
Contact No.				
E - mail:				
<b>E: LANGUAGE SKILLS (Tick as appropriate)</b>				
Name of the Language		English	Hindi	Any other
Speaking				
Writing				
Reading				
<b>F: Educational Qualifications (Chronological)</b>				
Sr. No.	Qualifications	Year of passing	University / Institute / Board	% of Marks


**G: Computer Skills.**

Application Known Programming Languages Known			
	<b>Course</b>	<b>University / Institute</b>	<b>Year</b>
<b>Courses Completed</b>			

Please provide details starting with the highest qualification.

**H: Technical/ Professional Qualification**

<b>Sr. No.</b>	<b>Qualification</b>	<b>Year of passing</b>	<b>University / Institute /Board</b>	<b>% of Marks</b>

**I: Professional Experience (Please state in Chronological Order) \***

<b>Sr. No.</b>	<b>From</b>	<b>To</b>	<b>Organization</b>	<b>Brief Description Of Duties</b>	<b>Position held</b>	<b>Reasons for leaving the job</b>

\*Please provide details starting with the earliest experience.

\*Additional Sheets may be added, if required

**J. Co-curricular Activities:**

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**K. Notice period required for joining, if selected.....**

<b>L : Professional Referees (Referees must not be related to your by blood or marriage)</b>	
Name of 1 <sup>st</sup> Referee	
No. of Years Known	
Occupation	
Address	
Contact No.	
E - mail	
Name of 2 <sup>nd</sup> Referee	
No. of Years Known	
Occupation	
Address	
Contact No.	
E - mail	

I hereby declare that the information furnished by me is correct and complete. I hereby agree that any false statement I make in the application shall result in cancellation of my candidature. I have attached Xerox of proof qualification and work experience.

Place:

Signature:

Date:

Name: