

LNMI Institute of Information Technology, Jaipur

(Deemed to be University)

**Thirty Fourth Meeting of the
ACADEMIC COUNCIL
(10:00AM)**

**Date: May 16, 2013
(Thursday)**

Minutes

Minutes of the 34th meeting of the Academic Council held on May 16, 2013

The following were present:

- | | |
|------------------------------|------------|
| 1. Prof. S S Gokhale | - In Chair |
| 2. Prof. Ranjan Gangopadhyay | - Member |
| 3. Prof. O P Katyal | - Member |
| 4. Prof. R Tomar | - Member |
| 5. Prof. Ravi Prakash Gorthi | - Member |
| 6. Prof. Anupam Singh | - Member |
| 7. Dr. Manju Dhariwal | - Member |
| 8. Dr. Ajit Patel | - Member |
| 9. Dr. Soumitra Debnath | - Member |
| 10. Mr. Keshav Sharma | - Member |
| 11. Mr. Siddhant Sardana | - Member |
| 12. Mr. Nitin Singh | - Member |

The following members could not be present in the meeting and were granted leave of absence:

1. Prof. M S Gaur
2. Prof. Shyam Chakraborty

On the invitation of Chairman, Academic Council, other faculty members attended the meeting (list enclosed as Annexure-A)

At the outset the Chairman welcomed Mr. Purnendu Karmakar and Mr. Kapil Jainwal, who joined as faculty in ECE department in time to take-up teaching assignments. The Chairman requested departmental faculty members of ECE Department to extend new joinees all help and cooperation.

The Chairman informed that as most of the faculty members will be taking summer vacation, scheduling of this meeting was necessitated. It was also for the reason that Academic Review of the Institute will be done after three months in August 2013. The Chairman announced that Dr. A

K Mahapatra resigned from Institute service to take-up Post-Doctoral fellowship in China and Dr. Manoj Rajpoot resigned due to certain family problems. Their resignations have since been accepted.

Further, he announced that Departmental Promotion Committee (DPC) will meet on May 18, 2013 to upgrade a few Non-teaching staff, and services of outside experts have been requisitioned for the same. Faculty interviews will be held in the first week of June for recruitment of faculty in Mechanical, HSS (Eco) and Mathematics (Probability & Statistics) streams, for which few applications have been received and shortlisted.

It was informed that thirty six out of fifty six course grades for the current semester have been received and desired that all the graders should be submitted by the cut-off date i.e. May 21, 2013, after which MIS will start compiling the Grade Report.

The Chairman also announced that UG admissions this year are likely to be delayed, although JEE Main Results have been published. The number of applications received this year, so far, seems to be on lower side, due to prevailing circumstances and for the reason that JEE (Advanced) introduced from this year.

The Information Brochure for Admission-2013 is in the stage of proof correction. In a departure from the past, photographs of faculty members have not been included in the Brochure, rather, students research areas find the mention.

After the above announcements, the agenda item were taken up for consideration.

The LNM Institute of Information Technology, Jaipur

Agenda Item No. AC-M-34.1: Confirmation of the Minutes of 33rd meeting held on March 23, 2013.

No comments were received on circulated minutes. The Academic Council confirmed the Minutes, as circulated.

Agenda Item No. AC-M-34.2 : Report on action taken on the decisions of 33rd meeting held on March 23, 2013 and earlier meetings of the Academics Council.

The Council noted the report on action taken.

Agenda Item No. AC-M-34.3 : To review the scope of make-up examinations.

The Academic Council prescribed the following guidelines for make-up examinations / re-examinations, with prospective effect:

- No students be allowed to appear for make-up examination in a subject in which his / her class attendance is less than seventy five percent.
- All requests for make-up examination on medical ground should invariably be accompanied by a Medical Certificate, issued by Resident Medical Officer of the Institute.
- Concerned Instructors may look into the genuine cases for allowing make-up examinations on genuine reasons, to be recorded in writing.
- Make-up examinations should be scheduled one week prior to the commencement of the next semester. Such schedule may be announced by the Dean, Academic.

The provision for make-up examination, as provided in UG Manual, will stand modified to the extent above.

Agenda Item No.AC-M-34.4: Option to exercise change of Branch at the end of 2nd Semester: Y12 batch and onwards.

The Council noted that certain numbers of students, in percentage terms, in the IITs are permitted to change their branch for the sake of imparting flexibility at UG Level. The underlying conditions that should govern the branch changes is migration from one branch to other should be restricted in a manner that does not lead to destabilization of another branch. The Council further noted that post 2010 entry batch, firm allotment of branches have been done for all the UG batches. Also, from this year's admissions, specified number of seats will be allocated to all UG branches. Taking into consideration all the above aspects, the council ruled that:

- a) Maximum migration by five number may be permitted i.e no more than five students could be added to any branch.
- b) Branch change may be permitted only once at the end of first year, taking into consideration the CPI after first two semesters.
- c) Detailed guidelines may be framed for smooth operation of branch change exercise.

Agenda Item No. AC-M-34.5 : To Apprise the Academic Council of the semester grades, obtained by students in the current semester.

The Chairman informed that 36 out of 56 course grades have been submitted by the instructors so far. Certain abnormalities in grading the Graph Theory paper were brought to notice. In this regard the Chairman informed that the revision of grade was undertaken, in tune with the earlier decision of the Academic Council. To an input that only seventeen lectures could be covered in the Microprocessor Course, the Chairman requested Head ECE Department to re-look into the matter. The Chairman appealed to all the faculty present to display professional outlook and commitment at all times and exhibit collective responsibilities in bringing the lapses to the fore for corrective action. Further, the Chairman desired that senior faculty members should pay attention towards mentoring the new faculty members.

Agenda Item No. AC-M-34.6 : Reading Course for 2009 December batch students.

The Council expressed the view that Y09 December batch students may be offered project based courses or Zero credit audit courses or internal / external projects in their 8th semester. Students need not reside in the campus for the same. Such courses and projects may be pursued by students through respective Head of the Departments.

Agenda Item No. AC-M-34.7: To prescribe honorarium for faculty members teaching summer courses.

The Council concurred with the proposal ^{to} fix the lecture-hour rate for the faculty for the Summer Term classes.

Agenda Item No. AC-M-34.8: To allow change of Name to an Undergraduate Student.

A typographical error was brought to notice in the date of M P Government Gazette Notification. The correct date was August 13, 2010.

This being in order, the allowed the change of name from VAIBHAV to VAIBHAV DWIVEDI, as proposed.

Agenda Item No. AC-M-34.9 : To approve the structure of detailed curricula for M. Tech programmes in ECE and CSE disciplines.


The Council while approving the structure of detail curriculum for M. Tech programme in ECE discipline desired to incorporate the modifications suggested in the meeting. The modified version of the curriculum may be circulated to all faculty members

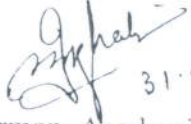
As for the curriculum for the M. Tech programme CSE, it was suggested to remove the M. Tech thesis component in second semester, so that the basic framework and number of credits remain the same as in ECE programme.

The Council observed that clarity needed as to the intake level qualifications for M. Tech programme in CSE and desired that data in this respect may collected from various IITs.

Finally, the Council desired that in order to broad base curriculum and makes it proper and beneficial, industry feedback on course content may be had. Towards this, the council desired that Mr. Keshav Sharma, Member Academic Council, may be invited to Institute to interact with CSE faculty and share his insight.

There being no other point in the agenda, the meeting ended with a vote of thanks to the chair.


Bijoy Ina
(Secretary)

Approved

31.5.2013
(Chairman, Academic Council)

Annexure-A

The LNM Institute of Information Technology, Jaipur

List of Invitee- 34th Academic Council Meeting – May 16, 2013

| Sl. No. | Name |
|----------------|-----------------------|
| 1 | Mr. Dharmendra Dixit |
| 2 | Mr. Kapil Jainwal |
| 3 | Dr. Somnath Biswas |
| 4 | Mr. A P Singh |
| 5 | Ms. Beena Gokhale |
| 6 | Dr. Narendra Kumar |
| 7. | Dr. Pratik Shah |
| 8. | Dr, Anjishnu Sarkar |
| 9. | Dr. Rajbala Singh |
| 10. | Dr. Manju Dhariwal |
| 11 | Mr. Mohammad Tanveer |
| 12 | Dr. Akhlaq Hussain |
| 13 | Dr. Amit Neogi |
| 14 | Dr. Rajbir Kaur |
| 15 | Dr. Preeti Singh |
| 16 | Mr. Mukesh Jadon |
| 17 | Dr. Subrat Kumar Dash |
| 18 | Dr. Subhayan Biswas |
| 19 | Mr. Raju Jaitwar |
| 20 | Mr. Purnendu Karmakar |
| 21 | Mr. Sandeep Saini |
| 22 | Dr. Pratibha Garg |