

The LNM Institute of Information Technology, Jaipur

(Deemed University)

Thirty Ninth Meeting of the

ACADEMIC COUNCIL

(09:00AM)

Date: January 25, 2014

(Saturday)

DRAFT MINUTES

Minutes of the 39th meeting of the Academic Council held on January 25, 2014.

The following were present:

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| 1. Prof. S.S. Gokhale • | -In Chair |
| 2. Prof. Anupam Singh • | - Member |
| 3. Dr. Manju Dhariwal • | -Member |
| 4. Dr. Ajit Patel • | -Member |
| 5. Dr. Somnath Biswas • | -Member |
| 6. Dr. K.K. Khatri • | -Member |
| 7. Dr. Rajbir Kaur • | -Member |
| 8. Dr. Rajbala Singh • | - Member |
| 9. Dr. Soumitra Debnath • | -Member |
| 10. Mr. Apoorv Purwar • | - Member |
| 11. Prof. V. Raghavendra • | - Member |
| 12. Prof. Ranjan Gangopadhyay • | - Member |
| 13. Mr. Sidhant Sardana • | - Member |

The following members could not be present in the meeting and were granted leave of absence:

1. Prof. M.S. Gaur •
2. Mr. Keshav Sharma •
3. Prof. R. Tomar •
4. Prof. Ravi Prakash Gorthi •

On invitation from the Chairperson, faculty members, whose name are listed at Annexure-A, attended the meeting.

The Chairperson welcomed all those present and thereafter called the meeting to order and agenda items taken-up for discussion.

Agenda Item No. AC-M-39.1: Confirmation of the Minutes of 38th meeting held on December 05, 2013.

No Comments were received on the circulated minutes. The Council approved the minutes of the 38th meeting held on December 05, 2013.

Agenda Item No. AC-M-39.2: Announcements, if any, by the chairperson.

- The Chairperson welcomed the following new faculty members, who were present, and they, in turn, introduced themselves:

1. Dr. Kusum Lata - ECE
2. Dr. Smriti Dwivedi - ECE
3. Dr. Neeraj Srivastava - ECE
4. Dr. Rasmita Kar - Math.
5. Dr. Manish Garg - Math.
6. Dr. Poonam Gera - CSE
7. Dr. Manoj Kumar - Mechanical Mechatronics
8. Dr. Bharavi Mishra - CSE
9. Mr. Prabin Kumar Jha - Mechanical Mechatronics

- The Chairperson expressed satisfaction about faculty strength having reached fifty now. He informed that class-sizes would be rather big and advised young faculty members to seek support from their senior colleagues in academic and research related matters. He, however, advised them to familiarize with administrative issues.

- He informed that Lecture Halls L9 and L10 are video connected and will be tested to combine some of the classes. The Chairperson explained that the RFID system installed in lecture halls were not yielding the desired result in bringing the students to class room. It would be desirable to have the lectures for forty five minutes and the balance five minutes be assigned to assimilate the teachings by the students. This way attendance would be automatically recorded. He exhorted all faculty members to follow this in all seriousness, even if it was over prescriptive.
- He referred to MHRD Program under which QEEE had been launched and one hundred institutes across the country had been identified for this. Although, difficulties might arise in synchronizing the program with existing time table, students would be benefitted from such program, as it would leverage on the expertise of IIT faculty.
- The Chairperson apprised that IBM had shown keen interest in academic tie-up with the institute and collaboration in emerging areas, such a Data Analytics, Information Security and Cloud Computing was in the offing. The Institute's top management had okayed the endeavour. He desired that Dr. Subrat K. Dash, Dr. Preety Singh and Dr. Rajbir Kaur should get associated with the venture. It was hoped that collaboration would come in-to effect by July 2014.
- The Chairperson further informed that Microsoft Research Lab, Bangalore had evinced interest in bringing the Institute's student community to research field. Eight speakers, from India and abroad shared their ideas in different sessions as to how students should approach research, which were attended by around 250 LNM IIT students. In this respect, the Chairperson desired that all those faculty members, who attended the sessions, should prepare a one-page summery on this. He exhorted faculty members to explore research funding opportunities, for which the institute would provide necessary administrative assistance. He expected faculty members identify their research areas for top class research and score big on IPR. Towards this, Prof. R. Gangopadhyay informed the council that 2-3 students had already received research support. The Chairperson referred to the assistance provided by Mr. Samuel Issac in Europe in this regard. It was informed that two students were nominated for research internship program at NTU, Singapore and one at Xerox, Bangalore.

- It was brought out that foundation was laid for the proposed building for Mechanical Mechatronics Department, and construction work of G+1 floor would be ready, as per schedule. The Chairperson informed that in the recent past, a sizeable number of new faculties had joined and as such augmentation of infrastructural facilities such as offices and housing was necessitated. Attention was being paid to this aspect, though it may take time for completion. Similarly, laboratory equipments would also need upgrade and more acquisitions might be needed. In this context, the Chairperson informed that Chairman, PPMC would visit the campus next week.
- Towards setting-up of the new Department of Mechanical Engineering, he explained that the proposal needed to be scrutinized at the level of AC UGC and Detailed Project Report could be initiated after seeking the nod from top management. He, however, wanted the process to be slow, so as to allow the newly established department of Mechanical Mechatronics to pick-up and stabilize.
- Mr. Apoorv Purwar, nominated member, highlighted the features of students' activities viz Vivacity and Desportivos, held in the recent past. It was brought out that student functionaries submit the budget and bring the schedule of events to the notice of institute authorities very late. It was desired that such proposals be submitted at least one week in advance of the event and protocol for inviting faculty members be observed.
- The Chairperson informed that a two day workshop on Emerging Trend in IT would be conducted by CSE Deptt. on February 14-15, 2014. Dr. Subrat K. Dash briefed on this aspect and informed that the event would receive partial funding from the Government of Rajasthan. The Chairperson requested faculty members to participate. He rued that faculty members did not participate in the events organized by the institute and requested them to do so, in future.

Agenda Item No. AC-M-39.3: Report on action taken on the decisions of 38th meeting held on December 05, 2013 and earlier meetings of the Academic Council.

The Council noted the Action Taken Report and expressed satisfaction.

Agenda Item No. AC-M-39.4: To Consider Renewal of e-Journals/Database for the year-2014.

As the original Proposal had been amended, it was decided that amended proposal relating to renewal of e-Journals/Database for the year 2014 be reviewed in the Library Advisory Committee and a fresh proposal brought thereafter.

Agenda Item No. AC-M-39.5: To Consider the proposal for Two-years M.Sc. Program, received from Head, Mathematics Department.

Dr. Ajit Patel, Head, Mathematics Department presented the item. He explained that the proposal found support from the 12th Plan document of GOI, envisaging and encouraging this endeavor. He maintained that implementation of the proposal would entail recruitment of a few more faculty members for the Department of Mathematics. The Chairperson desired to know the specific areas of expertise of the faculty. Further, he informed that some of the NITs had started this program recently, but our program would have a different focus. To begin with, we should have the crucial number of 15 students. It was brought out that as better research attracts better students, the launch of this program would provide phillip to research and teaching, beyond M1, M2, and M3 courses. The Chairperson maintained that administratively it was a good proposal.

Agenda Item No. AC-M-39. 6 & 7: To Consider the request received from Dr. Anjishnu Sarkar with regard to student in-take in elective courses. AND

To ratify the decision of the Chairperson, Academic Council to allow continuance of the Elective course, Computational Physics, with reduced student strength.

On the basis of commonality of thought, the Council decided to take-up Agenda Item No. 6 & 7 together.

The Council deliberated on the matter in depth. It observed that some settling down period was needed for a new course. Further, before introducing any new elective course, it would be desirable to popularize it through intra-mural and extra-mural lectures and the teacher should announce and publish the course topics. Ideally, the class size of any elective course should be 15-100 and if for three consecutive years the size was less than fifteen, the teacher should think

about dropping it. Moreover, the Department should see to it that all the electives that are offered should be equally attractive and balanced.

Agenda Item No. AC-M-39.8: To note the Minutes of the ACHMC meeting held on January 08, 2014.

Dr. Somnath Biswas, Chairperson, HMC presented brief of the minutes of HMC meeting. He informed that previous mess contractor had caused willful damages to equipments and mess infra-structure. For a healthy competition, the messing contract has been awarded to two contractors and in the process daily rate of messing came down to Rs. 90 from Rs. 103 (including all taxes). The Chairperson observed that institute might take recourse to legal process to recover the cost on account of damages and laid emphasis on closer monitoring of the messes and wanted the Mess Evaluation Committee to monitor the functioning of messes and submit report fortnightly. The Council noted that Day Scholars, whenever permitted on account of their requests, had been charged @ Rs. 3000/- per month as hostel overhead charges.

Agenda Item No. AC-M-39.9: To approve IT Policy for the Institute.

Dr. Preety Singh, while taking-up the matter, explained in detail about the need for having a comprehensive IT Policy.

The Chairperson requested that everyone should carefully go through the Draft IT Policy presented to the Academic Council and forward their feed-back to the committee. The final version of the policy, after incorporating the feed-back, would be adopted. He further ruled that individual web-pages for faculty could be allowed on specific request to this effect and the same provision could be explored for students as well, subject to server capacity.

Agenda Item No. AC-M-39.10: To Consider Industry Internships in the eighth semester of B. Tech Programme.

The Council accepted the proposal to allow 8th semester full time internship in the B. Tech program with the stipulation that appropriate mapping of the course be done in advance.

The provision in UG Manual should stands modified to this extent.

Agenda Item No. AC-M-39.11: To note the minutes of AC UGC Meeting held on January 20, 2014.

The Council deliberated at length on the recommendations of AC UGC and decided as under:

- Uniform rules for course overload-The Council observed that the issue needed detailed analysis and as such the matter be re-considered by AC UGC. All the same, the Council ruled that it would be imperative to assign faculty advisor to the students on course overload.
- Branch Change-Branch change options be allowed to top five students, who would have applied for change, in any branch , after the first semester of UG program, provided such students secure a SGPI ≥ 8 .
- Reading Course- It was decided to offer the option of one Reading Course in lieu of any HSS Elective / Open Elective Course in the entire eight semester period.
- Two credit COA lab for Y10 batch - The Council accepted the recommendation to waive off two credits of COA lab, for Y10 CSE and CCE students, and ruled that they might be permitted to receive the B. Tech degree with 162 credits instead of 164 mandated. Similarly, credit requirement for Y10 B. Tech (Hons.) CSE and CCE degrees be lowered to 178 instead of 180 credits mandated, as per Academic Council's stipulations.
- Decision on Maximum Student Intake in Electives-The Council observed that the concerned department should be able to fix the maximum number, keeping in view the number of electives offered and number of students opted for the course. However, Dean, Academic should take a final call on this.

Agenda Item No. AC-M-39.12: To Consider the recommendations of UG Admissions Committee with regard to Eligibility Criteria of Candidate for 2014 UG Admissions and Branch- Wise allocation of seats.

The Council decided to adopt the following eligibility criteria for UG Admissions-2014:

- (i) The candidate must be appearing in JEE (Main)-2014.

- (ii) The candidate must have secured an aggregate 60% marks in class X and class XII, plus 60% score in Physics, Chemistry and Mathematics in aggregate in Class XII.

It was decided to offer admission in the following manner:

Branch	Seats
CSE	120
ECE	120
CCE	60
MME	60

Total **360**

Further, the selection for admission to the B. Tech Programs might be done on the basis of JEE (Main) Physics, Chemistry, and Mathematics score.

However, there would be flexibility in number of seats offered against each branch, depending on response, as per the decision arrived at earlier, in the AC meeting.

The Chairperson informed that scholarship amount for meritorious students would be announced in due course.

Administrative issues related to Undergraduate Admissions were decided as under:

A counselor-cum-receptionist, with fluency in both English as well as Hindi, may be recruited for tele-calling and answering the email enquiries.

Two faculty members may also be delegated by each department who may be approached by parents/candidates for their queries regarding the Institute and academics. In all probability each of these faculty members will be required to devote just one day in a week for this work.

Purchase of Two Cell Phones (with sim cards) and subscription to a toll-free number (if feasible):

These cell phones will be used by the faculty so that their usual freedom is not curtailed and the phone numbers remain the same through out the admission process.

Application fee for UG Admissions 2014 may be increased to Rs. 1500.00 from Rs. 1400.00 (2013).

Agenda Item No. AC-M-39.13: To Consider the proposal with regard to Add/Drop Courses Facilities for UG students.

The Council while approving the proposal with regard to Add/Drop of courses noted the initial difficulties associated with the change.


Agenda Item No. AC-M-39.14: To take note of Minutes of AC PGC meeting, held on January 22, 2014.

Dr. Soumitra Debnath presented the issues, deliberated in AC PGC meeting, and the Council noted the same.

Agenda Item No. AC-M-39.15: Any other item with the permission of the chair.

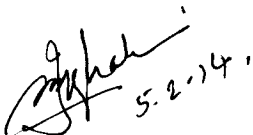
Open Home for class X and class XII students: The Chairperson desired that Institute should arrange for an Open House in which students from local schools be facilitated to visit the Institute campus for a day or two in a year. This exercise was aimed to attract the attention of the prospective students to LNM IIT and show-case the good practices, capabilities and potential of the Institute. He also solicited the cooperation of students in this endeavour. He requested Dr. Soumitra Debanth to coordinate the date and time of such an effort.

There being no other items on the agenda, the meeting ended with a vote of thanks to the chair.


Bijoy Jha

Registrar

Draft Minutes For Circulation


5.2.14
Chairperson, Academic Council.

The LNM Institute of Information Technology, Jaipur

List of Invitees-39th Academic Council Meeting-January 25, 2014.

1. Mr. Mukesh Kr. Jadon
2. Dr. Neeraj Shrivastava
3. Mr. Sunil Kumar
4. Dr. Manish Kumar Singh
5. Dr. Kusum Lata
6. Dr. Smrity Dwivdi
7. Mr. Prabin Kr. Jha
8. Dr. Bharavi Mishra
9. Ms. Sonam Nahar
10. Ms. Shweta Pandey
11. Dr. Amit Neogi
12. Dr. Manoj Kumar
13. Mr. A.P. Singh
14. Dr. Vikas Gupta
15. Dr. Subrat K. Dash
16. Mr. Shanker Ganesh, R
17. Mr. Vikas Bajpai
18. Dr. Rasmita Kar
19. Mr. Purnendu Karmakar

20. Mr. Sandeep Saini
21. Dr. Manish Garg
22. Dr. Anjishnu Sarkar
23. Mr. Dharmendra Dixit
24. Mr. Sanjeev Sharma
25. Dr. Abhishek Sharma
26. Dr. Subhayan Biswas
27. Dr. Preety Singh
28. Dr. Poonam Gera
29. Dr. Usha Kanoongo
30. Dr. Pratibha Garg
31. Mrs. Beena Gokhale