

LNMI Institute of Information Technology, Jaipur

(Deemed to be University)

**Fortieth Meeting of the
ACADEMIC COUNCIL**

(09:00 AM)

Lecture Hall # 5

Date: April 05, 2014

(Saturday)

Draft Minutes

Minutes of the 40th meeting of the Academic Council held on April 5, 2014.

The following were present:

1. Prof. S.S. Gokhale -In Chair
2. Prof. Anupam Singh - Member
3. Prof. R. Tomar -Member
4. Prof. Ravi Praksh Gorthi -Member
5. Dr. Manju Dhariwal -Member
6. Dr. Ajit Patel -Member
7. Dr. Somnath Biswas -Member
8. Dr. K.K. Khatri -Member
9. Dr. Rajbala Singh - Member
10. Mr. Apoorv Purwar - Student Member
11. Prof. V. Raghavendra - Member
12. Prof. Ranjan Gangopadhyay - Member

The following members could not be present in the meeting and were granted leave of absence:

1. Prof. M.S. Gaur
2. Mr. Keshav Sharma
3. Dr. Rajbir Kaur
4. Dr. Soumitra Debnath
5. Mr. Sidhant Sardana

On invitation from the Chairperson, faculty members, whose name are listed at Annexure-A, attended the meeting.

The Chairperson thanked Mr. Apoorv Purwar, who was attending his last meeting as student representative, for making valuable contributions. Thereafter, the agenda items were taken-up for discussion.

The LNM Institute of Information Technology, Jaipur

AC-M-40.1: Confirmation of the Minutes of 39th meeting held on January 25, 2014.

There being no suggestion for amendment, the minutes of the 39th meeting, held on January 25 2014 were confirmed, as circulated.

AC-M-40.2: Announcements, if any, by the Chairperson.

The Chairperson made the following announcements:

- The Process of finalizing the substance for Institute Brochure is under progress. The first Brochure will have two parts and twenty four pages. This will be circulated to all placement companies, faculty members within and outside the Country. The second Brochure, which will be called Information Brochure for 2014 admissions will contain comprehensive information about Institute and will have thirty two pages.
- 800 students have done their pre-registration for the next semester and paid the requisite fees.
- The LNMIIT rank for UG admission-2014 will be worked out on the basis of JEE (Main) marks as well as the marks obtained in Physics, Chemistry, and Mathematics subjects at (10+2) Board Examination. We have taken a few measures and it is to be seen how these are going to pay.
- So far one admission advertisement has appeared in Dainik Bhaskar News Paper. Two more admission related advertisements will come up on 7th April and 9th April in Rajasthan Patrika and Times of India respectively. Further, it has been planned to issue one page advertisement in India Today. LNMIIT may participate in Education Fairs at Jaipur, Delhi and in South India to improve institute's visibility. Highlighting the importance of surveys, he said the Institute will also be participating in Outlook Journal and Careers-360 conducted surveys.
- The Institute is presently in dialogue with Microsoft, for students' technical program and also with IBM for designing few courses like Big-data etc. A presentation given by Microsoft last semester found overwhelming response from students. The Institute is planning to have one more lecture from a senior colleague, who is involved in GSLV launch, from ISRO. As ISRO had approached the Institute for sending project proposals,

faculty members should submit quality proposals, help from Prof. R. Gangopadhyay and Prof. V. Raghvendra can be sought.

- Microsoft has envisaged interest in our institute under university linkage program. Currently there are four Institutions from South India. With these additions, we will continue to chart out path for a top class institution.
- The MME Building structure is likely to get completed by June 15, 2014. Purchases of equipments will commence once the physical infrastructure is ready and workshop hanger completed.
- The tenure of two Governing Council nominated members to the Academic Council namely, Prof. M.S. Gaur and Mr. Keshav Sharma will come to an end soon, on completion of their second two years term and, therefore, two names, one from Industry and the other from academia needs to be searched for we may possibly try one from IIT, Rajasthan and the other, who is mechanically oriented, from CII.
- Due to the impending General Election, the secretaries to the Government of Rajasthan are occupied and this has posed difficulties in fixing the date for next Governing Council meeting. Still, we are exploring alternate dates to fulfil quorum requirements for the meeting.
- In all 305 placement offers have been made during the placement year; some students secured two offers; 250 students, out of 280 eligible, could secure placement this year so far. It is a happy situation, as 90% of the eligible students have been placed in a slow job market, whereas some of the IITs will go for secured round of placement in May-June 2014.
- The Chairperson emphasized on Mr. Apoorv Purwar that students should be attending their classes regularly. In this regard, the Chairperson agreed to a suggestion, put forward by Prof. V. Raghvendra, to hold 4th year classes till 1.00 PM only.
- The Deans, Professors and Heads of the Department will be the internal members of the Academic Council.
- It was clarified that CCE headship would be assigned in rotation for two years to the Head CSE Department and Head, ECE Department, for administrative purposes.
- Dr. Ajit Patel and Mr. A.K. Salecha have jointly worked on personal insurance policy from United India; this would be a welfare measure by the Institute for its employees.
- Health Camp would be organized on Monday, April 07, 2014 in the Institute by Dr. Chand Singh Panwar and Institute places on record its appreciation for such an initiative.

The purpose, besides, determining the state of physical health, would be to identify pre-disclosed illness to facilitate cashless facilities under the insurance policy.

AC-M-40.3 : Report on action taken on the decision of 39th meeting held on January 25, 2014 and earlier meetings of the Academic Council.

The Council noted the Action Taken Report and expressed satisfaction.

AC-M-40.4 : To ratify approvals accorded by the Chairperson, Academic Council.

The Council ratified the decision to award Ph. D degree to Ms. Pooja Rani, Roll. No. Y09PG910 and MS (By research ECE) degree to Mr. Nitin Singh, Roll. No. Y11PG817.

AC-M-40.5 : To approve the updated Course Structures of Core Courses in Mathematics, namely, Mathematics- I, Mathematics-II, and Mathematics-III.

Dr. Ajit Patel, Head Mathematics Department, explained the rationale for bringing changes in the curriculum. It was brought out that after incorporating inputs from the student body, the curriculum prepared was more balanced. It was observed that failure rate in Mathematics-III course, which used to be relatively high earlier, has come down to below 10% Prof. R. Gangopadhyay suggested that keeping in view the requirements of engineering disciplines, contents of the curriculum needed to be re-visited. Prof. V. Raghvendra explained the limitations in including all the aspects in a compact curriculum.

The Chairperson desired that departments should consider the suggestions. He further stressed that newer subjects need to be developed in tune with the best of academic institutions and the requirements from the industry. It was ruled that even if some aspects do not form part of the syllabus, the same should be accommodated. 15% of the curriculum may comprise of special topics.

AC-M-40.6 : To approve the Summer Term-2014 academic program.

Dr. Manju Dhariwal, Dean Academic, presented the item The Chairperson desired that, in order to complete the course within the stipulated time frame, six theory classes be held in a week. To the specific request from student body to float Mathematics-III course during Summer Term, The Chairperson ruled that as the class-size would be small, it would be desirable to offer such students in the form of contact course. It was suggested that 75% attendance criteria, adopted

earlier to allow Summer Term registration, may not be insisted upon now. The Chairperson desired that newly recruited faculty members having lighter teaching load should associate with Summer Term teaching, while senior faculty member could assume advisory roles. April 16, 2014 was fixed as Paper Registration date for the Summer Term.

AC-M-40.7: To grant permission to some students of Y13 batch to avail the opportunity, so as to improve on their F/D grade in the English Compulsory Course, by attending the remedial classes and re-appearing in a three-hour examination, provided such a students has secured 75% or more attendance in the remedial classes.

The Chairperson reminded of his January 21, 2014 letter circulated to faculty members, covering the broad issues. It was brought out that Ms. Beena Gokhale, visiting faculty, had conducted the remedial classes for compulsory English Course, having the same course content. In this regard, it was held that Teacher's prerogative should be honored. On the basis of above discussion, the proposal to allow students, to improve their F/D grades, on attending and re-appearing in examination, was approved.

It was decided to conduct screening tests, as a part of orientation program in English, Mathematics and Physics subjects, so as to identify weak students and to conduct remedial courses for them. In a way, this exercise would nullify the effect of coaching, undergone by the concerned students.

AC-M-40.8: To note the proceedings of AC HMC meeting held on March 24, 2014.

Dr. Subhayan Biswas, Chief Warden presented the item Certain incidence of indiscipline on part of students were highlighted. It was observed that as the leave rules for students were not being followed strictly, the system of daily roll call be introduced. As an alternative, RFID based attendance could be put to use in hostels.

AC-M-40.9: To note the proceedings of AC PGC meeting held on March 25, 2014.

Prof. R. Tomar presented the item. The discussion centered around following aspects and decision arrived at:

- Course work should be compulsory for external registration.
- No concession, whatsoever, be allowed for external registration.
- Full tuition fee, as prescribed, would be payable by all PG students.
- Screening process will invariably be in place for PG admissions.

- Internal faculty members will have to seek guide's recommendation and Director's approval for Ph. D admission
- Scholarships for Ph. D candidates in Physics Department would be decided by the Director, in due course.
- A Uniform Comprehensive Examination for Ph. D candidates, in accordance with UGC guidelines, should form part of the proposed PG manual.
- A Research Committee, comprising of the Head of the Department, the guide, the Chairperson, ACPGC and Co-coordinator by name, opted from same department or other department should be constituted.
- The last date for thesis submission for M. Tech students be fixed as May 31, 2014, where after no scholarship would be admissible.

It was hoped that once accreditation process for the Institute is over, Institute would be able to offer more scholarships. It was desired that the quality of PhDs produced should be of prime consideration to all concerned. Exciting project, physical resources and finance contribute to the quality. Also, Mathematics Department should put-up cases to the Director for sanction of scholarships.

AC-M-40.10: To Consider the minutes of AC UGC meeting held on 21st March and 28th March 2014 and approve the proposals, as contained in the minutes.

Dr. Manju Dhariwal, Dean Academic, presented the item.

Updating the existing UG Manual.

Changes made vis-à-vis the existing UG Manual were highlighted. It was suggested that:

- Two courses over load for meritorious students having CGPA ≥ 8 in the 6th, 7th and 8th semester and one course load for deficient students be allowed.
- The 8th semester should typically offer three courses and B.T.P.

Latest version of Y13 onward curriculum of MME Department.

The council approved the revised Curriculum of MME Department, as proposed.

Clustering of HSS Electives in Y13 onwards Curriculum.

The Council considered and approved the proposal to place HSS Electives in 5th semester and Open Elective in 6th and 7th semester.

Online course registration for next semester.

The Council considered and approved the ACUGC recommendation on course registration.

How to proceed further with those students who do not take their grade sheet (s) after last date, form office of Registrar.

The Council approved the ACUGC recommendation to impose a monetary fine of Rs. 200/- per grade sheet from such students who fail to collect their grade sheet, by the prescribed last date.

Matters related to academic indiscipline.

The Council approved the ACUGC recommendation pertaining to academic indiscipline with the suggestion that Dean, Student Affairs, too, should get associated with the investigations.

In addition, the wearable RFID card in the classroom, laboratories, and library as well as during examination should be made compulsory and exemplary punishment be awarded for copying in the examination.

Full Semester Internship for deserving students.

The Council considered and approved the recommendation to allow on students, with CGPA \geq 8.0, to opt for Industrial or External Academic Internship during their 8th semester, on case by case basis. Such a student would be required to pay registration fee and 100% of tuition fee and waiver of hostel charges if this facility is not used.

Discussion on Syllabus of-

Engineering Mechanics (1st year core course), **Introduction to Economics** (2nd year HSS core course), and **Physics of Semiconductor Devices** (4th year and summer term science elective), **Biosensors** (Science elective to 4th year), **Operation Research** (4th year and PG, science elective), **Differential Geometry** (4th year, science elective), **Artificial Intelligence and Application** (3rd and/or 4th year open elective for summer term), **Issues in Pragmatics** (4th year HSS elective), **Aspects of self** (3rd year HSS elective) and **Advance French** (4th year HSS elective) placed at Annexure-E'.

The Council desired to make necessary changes and streamline the procedure to minimize overlaps. Further, considering its utility Advance French should be introduced as HSS Elective course, so as to maintain continuance with the French course.

The Council observed that if in four to five days no comments were received on a circulation issued by HoDs, soliciting feed-back, it would be assumed that it had been accepted.

AC-M-40.11: To approve change of name in respect of Ms. Sherean Rajvanshi, Roll. No. Y11UC206.

The Council found the proposal in order and approved the same. Accordingly, Ms. Sherean Rajvanshi, Roll. No. Y11UC206 will be renamed as Ms. Sherean Mittal and all the official records changed to this extent.

Tabled Item: To approve revision of charges for Transcripts, Duplicate Grade Sheets and Late Enrollment Fees:

The Council confirmed the charges payable by students as under:

- **Transcripts-** Rs. 200/- for first copy and Rs. 100/- per additional copy.
- **Duplicate Grade Sheets-** Rs. 500/- per duplicate Grade Sheet.
- **Late Enrolment fee-** Rs. 200/- per working day.

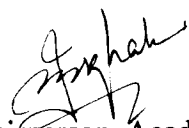
In addition, the Council decided to charge Rs. 500/- for Duplicate RFID card.

There being no other item on the agenda, the meeting ended with a vote of thanks to the chair.


Bijoy Iha

Registrar

Draft Minutes for Circulation


Chairperson, Academic Council

The LNM Institute of Information Technology, Jaipur

List of Invitees-40th Academic Council Meeting-April 05, 2014:

1. Dr. Smrity Dwivedi
2. Mrs. Beena Gokhale
3. Dr. Sanil Unnikrishanan
4. Dr. Navneet Upadhyay
5. Dr. Surinder Singh Nehra
6. Dr. Sanjeev Sharma
7. Dr. Subhayan Biswas
8. Dr. Subrat K Dash
9. Dr. Anjishnu Sarkar
10. Dr. Pomita Ghoshal
11. Mr. Ambika Pratap Singh
12. Mr. Sandeep Saini
13. Mr. Shanker Ganesh, R
14. Mr. Purnendu Karmakar
15. Dr. Manish Kumar Singh
16. Mr. Sunil Kumar
17. Dr. Vikas Gupta
18. Dr. Kusum Lata
19. Dr. Rasmita Kar
20. Mr. Vikas Bajpai
21. Dr. Amit Neogi
22. Dr. Poonam Gera
23. Dr. Usha Kanoongo
24. Dr. Akhlaq Husain
25. Dr. Manoj Kumar
26. Dr. Bharavi Mishra
27. Mr. Prabin Kumar Jha
28. Dr. Abhishek Sharma
29. Dr. Pratibha Garg
30. Dr. Neeraj Shrivastava
31. Mr. Dharmendra Dixit
32. Mr. Kapil Jainwal
33. Dr. Vibhor Kant
34. Dr. Ratandeep Adhikari
35. Dr. Md. Tanveer