

The LNM Institute of Information Technology, Jaipur
(Deemed University)

Forty Third Meeting of the
ACADEMIC COUNCIL

(11:00 AM)

Lecture Hall # 5

Date: February 21, 2015
(Saturday)

Draft Minutes

Minutes of the 43rd meeting of the Academic Council held on February 21, 2015.

The following were present

| | |
|---------------------|------------------|
| Prof. S S Gokhale | - In Chair |
| Dr. Manju Dhariwal | - Member |
| Dr. Subhayan Biswas | - Member |
| Prof. V Raghvendra | - Member |
| Prof. Anupam Singh | - Member |
| Mr. Sandeep Saini | - Member |
| Dr. Rajbir Kaur | - Member |
| Prof. R Tomar | - Member |
| Dr. Subrat K Dash | - Member |
| Dr. Akhalq Husain | - Member |
| Dr. Somnath Biswas | - Member |
| Dr. Rajbala Singh | - Member |
| Dr. K K Khatri | - Member |
| Mr. Kshitiz Gupta | - Student Member |
| Mr. Anchit Patni | - Student Member |
| Ms. Purva Bansal | - Student Member |

The following members could not be present in the meeting and were granted leave of absence:

Prof. Sandeep Sancheti
Prof. Ravi P Gorthi
Prof. R Gangopadhyay
Dr. Preety Singh
Dr. Soumitra Debnath

On invitation from the Chairperson, faculty members whose names are listed at Annexure – “B”, attended the meeting.

The LNM Institute of Information Technology, Jaipur

Agenda Item No. AC-M-43.01: Confirmation of the Minutes of 42nd meeting held on October 18, 2014.

There being no suggestion for amendment, the minutes of the 42nd meeting, held on October 18, 2014 were confirmed, as circulated.

Agenda Item No. AC-M-43.02: Announcements, if any, by the chairperson.

The Chairperson made the following announcements:

- **Welcome of New Members of Faculty**

Chairman AC welcomed following new member of faculty –

| | |
|-----------------------|------------------------|
| Dr. Praveen Kumar | CSE department |
| Dr. Rajni Aeron | CSE department |
| Dr. Akshay K Salimath | ECE department |
| Dr. Santosh Shah | ECE department |
| Dr. Dheerendra Mishra | Mathematics department |

- **Vision:**

To establish world class platform for creation of knowledge through quality research and its dissemination through technologically enabled teaching - learning pedagogy in the field of science, technology, engineering, arts and management. To become a catalyst in the societal and national development, by ensuring continuous interaction with industry and other academic and research institutions in India and abroad.

- **Mission:**

- **To offer state of the art undergraduate programs in IT & ITES as well as core disciplines with emphasis on strong fundamentals**
- **To establish centers of excellence in emerging areas to provide significant breakthrough required to solve real world problems**
- **To make The LNMIIT as the most preferred institute for higher education across the country**
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- **Scholarship Policy:**
 - Entry level scholarship (25-100%) based on JEE (Advance) rank for the first semester only
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 - Y14 – I sem. 42 scholarships, II sem. 9 as per current criteria of awarding scholarships

- **Admission 2015: (Proposed and to be approved by GC)**
 - UG:
 - CSE – 150
 - ECE – 140
 - CCE – 50
 - ME – 30
 - MME – 30
 - Total 400 (GC in 31st Meeting, 2013 has approved total intake of 400)

 - PG:
 - Need to seek fresh approval for M Sc - 15
 - M Tech @ 15 in each CSE and ECE - 30
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 - Convener UG Admissions 2015, Dr. Anjishnu Sarkar proposed the following: -
 - New mode of admission: JEE Advanced rank
 - Brochure/ Newspaper Ads/ Institute website would contain information about the new mode of Admission i.e. via JEE Advanced mode.
 - Counselling via JEE Advanced mode would take place on the Morning session of the 1st day of counselling (26th June 2015).

- Counselling via JEE Main mode would be afternoon session of 1st day of counselling along with morning and afternoon sessions of 2nd and 3rd day of counselling (27th and 28th June 2015).
- The portal will have a field asking candidates to fill in their JEE Advanced rank, if applicable. If not applicable, they will be asked to fill this particular field via “XXXXX”. The following statement can also be displayed below -

“Kindly fill in your JEE Advanced rank, if applicable, by 20th June 2015, to be eligible for the JEE Advanced mode of counselling at LNMIIT.”
- All registered candidates would be informed via SMS and email on 18th and 20th June 2015, asking them to fill up their JEE Advanced rank, if applicable, by 20th June 2015.
- All registered candidates would be informed about their dates of counselling at least two/ three weeks before the counselling starts. The candidates would also be informed of date and time for the JEE Advanced mode of counselling.
- If a candidate has not filled her/ his JEE Advanced rank by the due date, s/he would not be eligible for the JEE Advanced counselling. However, s/he still will be eligible for counselling via the JEE (Main) mode.
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Later in a separate meeting with Convener UG Admissions 2015, on February 26, 2015, Chairman AC decided to defer it till next year and to maintain the status quo. Copy is placed at Annexure “C”.

- **Others**

- The Chairperson also shared the First Semester’s Progress Report of Y14 UG students. He expressed that definite improvement has been observed in this batch’s performance in comparison to previous batches. Screening Test, Remedial Classes, earmarking one week in January every year for students’ festivals and compulsion of 75% attendance to appear in exams, have shown positive results.
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Agenda Item No. AC-M-43.03: Report on the action taken on the decision of the 41st meeting held on July 18, 2014 and earlier meetings.

| Agenda Item No. | Subject | Action Taken |
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| AC-M-39.9 | Formulation of Draft IT Policy after incorporating the feedback | Action in hand |

Prof. R Tomar is the chairperson of IT Committee. This item could not be discussed and will be taken up in the next meeting of Academic Council. The same is outstanding since 39th meeting of Academic Council.

Agenda Item No. AC-M-43.04: To ratify approvals accorded by the Chairperson, Academic Council.

- I. Award of Ph. D Degree to Ms. Shalini Saxena of HSS department - **Annexure - I**
- II. Award of MS (By Research) Degree of ECE department - **Annexure - II**
- III. Award of B. Tech degree to 03 undergraduate students - **Annexure - III**
- IV. Name of 03 students are struck off the institute roll - **Annexure - IV**

The council ratified the above decisions.

Agenda Item No. AC-M-43.05: To consider the critical issues related to proper conduct of examinations as proposed by the Dean, Academic-Affairs. The Proposals are placed as **Annexure - V** (Brought forward from 41st & 42nd meeting of AC)

Members of the council discussed the issue and the proposal was approved except point no. 6, for which Council suggested to constitute a committee of two faculty members along with two students representatives to frame concrete guide lines to be followed in all cheating cases if caught red handed during the examination. Prof. Anupam Singh was requested to head this committee, which he accepted.

Agenda Item No. AC-M-43.06: To consider the Minutes of the meeting of the AC UGC held on February 12, 2015.

Dean Academic, Dr. Manju Dhariwal, presented the item.

AC-UGC-A-1.1. There were a lot of queries regarding the fee structure for students of LNMIIT going for Academic/Industrial Internship, Exchange Programmes etc. A

comprehensive document has been prepared which covers the fee structure that a student has to pay before proceeding for any kind of internship or academic leave. Please see annexure “A”.

The document was circulated and got satisfactory response from all concerned. Placed at Annexure “A(AC-UGC)”.

Academic Council approved this.

AC-UGC-A- 1. 2. It was noted that of the 42 students of Y14 batch eligible for scholarship in July 2014, only 9 could continue their scholarship after first semester exam, their CGPA being ≥ 9 . To encourage students who lost the scholarship by one or two points, it is proposed that their scholarship would be continued in a subsequent semester in case they improve their performance and get a CGPA of ≥ 9 .

It was informed by the Director that a new format for recognizing and rewarding the meritorious students in each of the branch is being worked out. Available at **Agenda Item No. AC-M-43.02 “Director’s Report”**

AC-UGC-A- 1.3. B.Tech Honours. B.Tech Honours has been discontinued starting from Y12 batch. It was proposed by a student, Umang Sehgal of Y12 batch that B. Tech. Honours should be re- introduced.

The committee noted that as per the mandate of Academic Council in its last meeting, B. Tech. project has been made compulsory for all the students of IV year starting from Y11 batch. Therefore, there seems no need to re-introduce B. Tech Honours.

Academic Council approved this.

AC-UGC-A- 1.4. The institute offers a B. Tech and M. Tech Dual Degree. So far, one student of Y09 opted for this track and completed the thesis work in IIT Mandi. The concerned departments need to work out a curriculum for the dual degree.

It was noted that all departments have in place the curriculum of B. Tech - M. Tech dual degree for students of Y11 and Y12 batch. Assistant Registrar – Academic brought to the notice of the Academic Council that institute has been following 02 curriculum i.e. Y10 to Y12 and Y13 onwards, and curriculum for Dual Degree is in place for curriculum Y10 to Y12, but new curriculum needs to be designed for Dual Degree for curriculum Y13 onwards. The committee was of the view that each department should advertise/post its curriculum on their webpage and submit a copy to the AR office for records. It was also felt that a few seats could be offered in the dual degree track at the time of admission and/or the flexibility to change their track could be given to students till the end of IV semester. These measures could help in strengthening the dual degree programme.

However, proposal of offering few seats in dual degree program at the time of UG admission 2015 and/or the flexibility to change their track, was deferred till next year.

AC-UGC-A- 1.5. Student representatives have requested to look into the possibility of conducting supplementary or re-examination for the students who have failed in a core course in their 7th or 8th semester.

The committee brought to students' notice that such measures as reading and contact courses are offered during summer term to help the students with backlogs. Mere supplementary or re-examination defeats the very purpose of learning; therefore, it can't be formalized at administrative level.

Members of Academic Council discussed this issue. Prof. V Raghvendra expressed that the concerned instructor may be given freedom in such cases. If a faculty is convinced with the reasons cited by the student for missing an exam, re-examination may be given. For that, his application should move from faculty member to HOD to Dean Academic and to Director for final approval.

Academic Council approved this.

AC-UGC-A- 1.6. Student representatives have requested the administration to provide a room or lab space for students to work on their projects in academic areas.

The Director advised the UG students to use PG labs in consultation with faculty/lab incharge and under the supervision of PG students. Besides use of available space, this will help in creating a bond between UG and PG students which will enhance learning and may lead to joint research projects/papers.

Considering the request of students representatives for a suitable space for office of Students Gymkhana, Chairman AC directed Registrar to explore the possibilities and space for this purpose.

AC-UGC-A- 1.7. To note and discuss, if necessary, vision-mission-objective statements of all departments

The updated statements in a common format from all departments aligning their vision-mission-objective statements to the institute's statements are to be circulated by all representatives to the group members for feedback and subsequently to be brought to AC for approval.

Since Vision-Mission-Objectives from all departments were not received, it was decided to have the same confirmed through circulation.

AC-UGC-A- 1.8 Constitution of flying squad to monitor the examination

Details are placed at **Agenda Item No. AC-M-43.05**

Agenda Item No. AC-M-43.07: To consider the Minutes of the meeting of the AC PGC held on February 07, 2015.

Chairman AC – PGC, Prof. R Tomar , presented the item.

1. The committee agreed to recommend to Academic Council that M.S. (by research) program be dropped as soon as possible. The rationale was that very few students go for this option and the amount of effort required in sustaining this program may be better utilized in further improving more popular programs like M. Tech.

It was approved to drop the MS by Research Program. There will not be any admission for this program in July 2015. Admission Web Site and Admission Brochure is to be updated accordingly and correction to be made in the admission 2015 poster. A corrigendum is to be released for the posters sent with the details of MS by Research Program.

2. The introduction of new Leave Policy for PG students was discussed. Members felt that the Leave Application Form should not make any references to ‘Leave Policy for Employees’ and that a separate Leave Policy Document for PG students must be prepared.
3. It was decided that the new PG Manual draft will be circulated to members for critical review. Dr. Amit Neogi kindly agreed to do so.
4. It was decided that the next meeting must be called as soon as all members have completed their review of the new PG manual draft.
5. It was decided to request the Academic Council to add at least two PG students as members.

It was approved that one PG student may be nominated as PG Students representative in Academic Council.

Agenda Item No. AC-M-43.08: To consider the Minutes of the meeting of the AC-HMC.

Meeting of AC – HMC was not convened.

Agenda Item No. AC-M-43.09: Any other item with the permission of the chair.

Tabled Item – PTSP Course for Y13 CCE Students:


Institute has been following two curriculums for Even Semester 2014-15 (January 2015 to May 2015) e.g. Y10 to Y12 and Y13 onwards. As per Y13 onwards curriculum, course “PTSP” from Mathematics department is meant for 2nd year (4th semester) ECE students only. It was noticed while preparing for Mid Term Examination that due to oversight, erroneously, it was also offered to 2nd year (4th semester) CCE students.

Academic Council suggested to continue this course as a core course for Y13 batch CCE students and to compensate one of the Science Electives in coming semester(s) with this course.

Tabled Item – Continuation of VEE and PES Course –

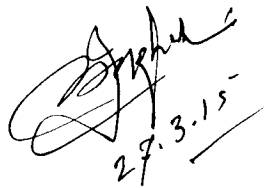
Academic Council discussed this issue and suggested to continue the VEE course in its present form. It asked for feedback from faculty on PES course through circulation.

There being no other item on the agenda, the meeting ended with a vote of thanks to the chair.



Col. M J S Pathania
Registrar

Draft minutes be circulated to
all concerned.



27.3.15

The LNM Institute of Information Technology, Jaipur

February 20, 2015

Office Notice

This document supersedes all previous documents on the fee structure for students of LNMIIT undergoing Internship (Academic, Industrial)/Student Exchange Programmes in other institutions /Semester Leave/Zero Credit Registration. A student has to pay the fee at LNMIIT under the following heads before proceeding for the Internship/Exchange/Semester Leave/Zero Credit Registration -

| Fee Heads | Internship Program | Academic Exchange Program |
|---------------------|---|---|
| Registration fee | <ul style="list-style-type: none"> • Payable | <ul style="list-style-type: none"> • Payable |
| Tuition fee | <ul style="list-style-type: none"> • Full Tuition fee is payable | <ul style="list-style-type: none"> • Full Tuition fee is payable at LNMIIT before proceeding for the programme. • In case a student pays any tuition fee at the host university, the same will be reimbursed at LNMIIT on production of receipt provided by the host university, subject to a maximum of the tuition fee paid at LNMIIT. • If a student receives any financial assistance at the host university or by a funding agency, the reimbursement at The LNMIIT (tuition fee, hostel fee etc.) will be decided on a case by case basis and on production of relevant documents. |
| Hostel and Mess fee | <ul style="list-style-type: none"> • Hostel administrative fee of Rs. 3,000/- per semester is payable, if a student does not stay in the hostel. • If a student stays in the hostel for a part of the year, the fees would be charged on a pro-rata basis. • A student is required to vacate her/his hostel room during the period of internship. • Mess fee is payable as per actuals. | <ul style="list-style-type: none"> • Hostel administrative fee of Rs. 3,000/- per semester is payable, if a student does not stay in the hostel. • If a student stays in the hostel for a part of the year, the fees would be charged on a pro-rata basis. • A student is required to vacate her/his hostel room during the period of exchange programme. • Mess fee is payable as per actuals. |

Note:

1. All UG students have to pay fees for minimum 8 regular semesters (excluding Summer Term(s)) at LNMIIT.
2. The 'Fee' under 'Fee heads' means the fee applicable for that semester,
3. This is applicable to all the UG and PG students from academic year 2014-15.

The LNM Institute of Information Technology, Jaipur

Annexure – B

List of Invitees – 43rd Academic Council Meeting – February 21, 2015.

1. Dr. Manoj Kumar
2. Dr. S S Nehra
3. Mr. Prabin K Jha
4. Dr. Bharvi Mishra
5. Dr. Md. Tanveer
6. Dr. Vikas Gupta
7. Dr. Ratnadip Adhikari
8. Dr. Abhishek Sharma
9. Dr. Poonam Gera
10. Dr. Anjishnu Sarkar
11. Dr. Santosh Shah
12. Dr. Kusum Lata
13. Mrs. Beena Gokhale
14. Mr. Shanker Ganesh R
15. Mr. Vikas Bajpai
16. Dr. Rajni Aron
17. Dr. Manish Kumar Singh
18. Dr. Vibhor Kant
19. Dr. Manish Garg
20. Prof. A P Singh
21. Dr. Usha Kanoongo
22. Mr. Sanjeev Sharma
23. Dr. Dheerendra Mishra
24. Mr. Sunil Kumar
25. Mr. Dinesh Khandelwal
26. Dr. Narendra Kumar
27. Dr. Purnendu Karmakar
28. Dr. Ajit Patel
29. Dr. Amit Neogi
30. Mr. Mukesh Jadon

Date: 25th February 2015

To,
The Director,
The LNMIIT.

Sub: Discussion on new mode of UG Admissions via JEE Advanced rank

Dear Sir,

Admission via JEE Advanced rank was being proposed as follows:

- JEE (Advanced) 2015 results will be declared on 18th June 2015. Candidates will then be required to fill their JEE Advanced rank by 20th June 2015 on the LNMIIT portal.
- After 20th June candidates will have to be informed about the counselling session for JEE Advanced.
- The proposed date for LNMIIT counseling for the JEE Advanced candidates is the morning session of 26th June 2015.

As our counselling is offline for the year 2015, this might cause inconvenience to applicants coming from afar due to shortage of time.

As per the discussion which occurred in your office today morning, due to implementation issues and shortage of time duration between declaration of the JEE Advanced result and LNMIIT counseling dates, admission via JEE Advanced mode is being deferred till next year.

Admissions for the year 2015 would continue with the existing modes of admission, i.e.

1. Physics, Chemistry, Mathematics score obtained in JEE (Main) 2015.
2. 10 seats in each programmes are available for Foreign National/ PIO/ NRI candidates via the DASA scheme.
3. Direct admission: Top 10 students of Rajasthan Board of Secondary Education (RBSE).
4. Lateral admission: Admission to students from other Institutes to LNMIIT is possible after the 1st semester as per Institute norms.

The following dates are being proposed for admissions procedure:

| Sl | Event | LNMIIT dates |
|----|--|--|
| 1 | Last date of submission of online application form (JEE Mode) | 1st June, 2015 (Mon) |
| 2 | LNMIIT Counselling dates (1st round) (2 sessions per day – Morning and Afternoon) | 26th – 28th June 2015 (Fri, Sat, Sun) |
| 3 | Last date for payment of fees (1st round) | 4th July 2015 (Sat) |

Your approval is required in this regard.

With regards,

Anjishnu Sarkar

Dr. Anjishnu Sarkar,
UG Admission Convener, 2015.

OK
26/2

The LNM Institute of Information Technology, Jaipur
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- IV. Name of 03 students are struck off the institute roll - **Annexure - IV**

The council ratified the above decisions.

Agenda Item No. AC-M-43.05: To consider the critical issues related to proper conduct of examinations as proposed by the Dean, Academic-Affairs. The Proposals are placed as **Annexure - V** (Brought forward from 41st & 42nd meeting of AC)

Flying squad during the examinations:

1. There would be a team of flying squad comprising 2-3 members of NTS.
2. AR – Academic would supervise flying squad operations.
3. In case a student is caught using unfair means, a red ink note would be written on the cover page of student's answer sheet and material which was treated as unfair means, would be sealed and kept with flying squad.
4. Flying squad would not stop any student from writing the remaining part of question paper even if s/he is caught red handed.
5. In case a student is found having mobile phone during examination, the same will be returned to the student on production of an apology letter which will go to students' file and disciplinary action may be initiated against such a student.

Some other points regarding examination:

1. Every student must wear his/her RFID card during the examination also.
2. Students not in possession of their RFID card need to fill and submit the prescribed format for the same and hand it over to AR - Academic.
3. Late entry into examination hall is discouraged and a maximum of 10 minutes is the permissible limit, beyond 10 minutes students may not be allowed to enter the examination hall.

Members of the council discussed the issue and out of the discussions following were approved. Council also suggested to constitute a committee of two faculty member along with two students representative to frame concrete guide lines to be followed in all cheating cases if caught red handed during the examination. Prof. Anupam Singh was requested to head this committee, which he accepted.

Agenda Item No. AC-M-43.06: To consider the Minutes of the meeting of the AC UGC held on February 12, 2015.

Dean Academic, Dr. Manju Dhariwal, presented the item.

AC-UGC-A-1.1. There were a lot of queries regarding the fee structure for students of LNMIIT going for Academic/Industrial Internship, Exchange Programmes etc. A comprehensive document has been prepared which covers the fee structure that a student has to pay before proceeding for any kind of internship or academic leave. Please see annexure "A".

The document was circulated and got satisfactory response from all concerned. Placed at Annexure "A(AC-UGC)".

Academic Council approved this.

AC-UGC-A- 1. 2. It was noted that of the 42 students of Y14 batch eligible for scholarship in July 2014, only 9 could continue their scholarship after first semester exam, their CGPA being ≥ 9 . To encourage students who lost the scholarship by one or two points, it is proposed that their scholarship would be continued in a subsequent semester in case they improve their performance and get a CGPA of ≥ 9 .

It was informed by the Director that a new format for recognizing and rewarding the meritorious students in each of the branch is being worked out. Available at **Agenda Item No. AC-M-43.02 "Director's Report"**

AC-UGC-A- 1.3. B.Tech Honours. B.Tech Honours has been discontinued starting from Y12 batch. It was proposed by a student, Umang Sehgal of Y12 batch that B. Tech. Honours should be re- introduced.

The committee noted that as per the mandate of Academic Council in its last meeting, B. Tech. project has been made compulsory for all the students of IV year starting from Y11 batch. Therefore, there seems no need to re-introduce B. Tech Honours. Academic Council approved this.

AC-UGC-A- 1.4. The institute offers a B. Tech and M. Tech Dual Degree. So far, one student of Y09 opted for this track and completed the thesis work in IIT Mandi. The concerned departments need to work out a curriculum for the dual degree.

It was noted that all departments have in place the curriculum of B. Tech - M. Tech dual degree for students of Y11 and Y12 batch. Assistant Registrar – Academic brought to the notice of the Academic Council that institute has been following 02 curriculum i.e. Y10 to Y12 and Y13 onwards, and curriculum for Dual Degree is in place for curriculum Y10 to Y12, but new curriculum needs to be designed for Dual Degree for curriculum Y13 onwards. The committee was of the view that each department should advertise/post its curriculum on their webpage and submit a copy to the AR office for records. It was also felt that a few seats could be offered in the dual degree track at the time of admission and/or the flexibility to change their track could be given to students till the end of IV semester. These measures could help in strengthening the dual degree programme.

However, proposal of offering few seats in dual degree program at the time of UG admission 2015 and/or the flexibility to change their track, was deferred till next year.

AC-UGC-A- 1.5. Student representatives have requested to look into the possibility of conducting supplementary or re-examination for the students who have failed in a core course in their 7th or 8th semester.

The committee brought to students' notice that such measures as reading and contact courses are offered during summer term to help the students with backlogs. Mere supplementary or re-examination defeats the very purpose of learning; therefore, it can't be formalized at administrative level.

Members of Academic Council discussed this issue. Prof. V Raghvendra expressed that the concerned instructor may be given freedom in such cases. If a faculty is convinced with the reasons cited by the student for missing an exam, re-examination may be given. For that, his application should move from faculty member to HOD to Dean Academic and to Director for final approval.

Academic Council approved this.

AC-UGC-A- 1.6. Student representatives have requested the administration to provide a room or lab space for students to work on their projects in academic areas.

The Director advised the UG students to use PG labs in consultation with faculty/lab incharge and under the supervision of PG students. Besides use of available space, this will help in creating a bond between UG and PG students which will enhance learning and may lead to joint research projects/papers.

Considering the request of students representatives for a suitable space for office of Students Gymkhana. Chairman AC directed Registrar to explore the possibilities and space for this purpose.

AC-UGC-A- 1.7. To note and discuss, if necessary, vision-mission-objective statements of all departments

The updated statements in a common format from all departments aligning their vision-mission-objective statements to the institute's statements are to be circulated by all representatives to the group members for feedback and subsequently to be brought to AC for approval.

Since Vision-Mission-Objectives from all departments were not received, it was decided to have the same confirmed through circulation.

AC-UGC-A- 1.8 Constitution of flying squad to monitor the examination

Details are placed at **Agenda Item No. AC-M-43.05**

Agenda Item No. AC-M-43.07: To consider the Minutes of the meeting of the AC PGC held on February 07, 2015.

Chairman AC – PGC, Prof. R Tomar , presented the item.

1. The committee agreed to recommend to Academic Council that M.S. (by research) program be dropped as soon as possible. The rationale was that very few students go for this option and the amount of effort required in sustaining this program may be better utilized in further improving more popular programs like M. Tech.

It was approved to drop the MS by Research Program. There will not be any admission for this program in July 2015. Admission Web Site and Admission Brochure is to be updated accordingly and correction to be made in the admission 2015 poster. A corrigendum is to be released for the posters sent with the details of MS by Research Program.

2. The introduction of new Leave Policy for PG students was discussed. Members felt that the Leave Application Form should not make any references to 'Leave Policy for Employees' and that a separate Leave Policy Document for PG students must be prepared.
3. It was decided that the new PG Manual draft will be circulated to members for critical review. Dr. Amit Neogi kindly agreed to do so.
4. It was decided that the next meeting must be called as soon as all members have completed their review of the new PG manual draft.
5. It was decided to request the Academic Council to add at least two PG students as members.

It was approved that one PG student may be nominated as PG Students representative in Academic Council.

Agenda Item No. AC-M-43.08: To consider the Minutes of the meeting of the AC-HMC.

Meeting of AC – HMC was not convened.

Agenda Item No. AC-M-43.09: Any other item with the permission of the chair.

Tabled Item – PTSP Course for Y13 CCE Students:

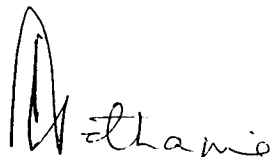
Institute has been following two curriculums for Even Semester 2014-15 (January 2015 to May 2015) e.g. Y10 to Y12 and Y13 onwards. As per Y13 onwards curriculum, course “PTSP” from Mathematics department is meant for 2nd year (4th semester) ECE students only. It was noticed while preparing for Mid Term Examination that due to oversight, erroneously, it was also offered to 2nd year (4th semester) CCE students.

Academic Council suggested to continue this course as a core course for Y13 batch CCE students and to compensate one of the Science Electives in coming semester(s) with this course.

Tabled Item – Continuation of VEE and PES Course –

Academic Council discussed this issue and suggested to continue the VEE course in its present form. It asked for feedback from faculty on PES course through circulation.

There being no other item on the agenda, the meeting ended with a vote of thanks to the chair.



Col. M J S Pathania
Registrar


Approved.
29.10


15/10/2015

The LNM Institute of Information Technology, Jaipur

February 20, 2015

Office Notice

This document supersedes all previous documents on the fee structure for students of LNMIIT undergoing Internship (Academic, Industrial)/Student Exchange Programmes in other institutions /Semester Leave/Zero Credit Registration. A student has to pay the fee at LNMIIT under the following heads before proceeding for the Internship/Exchange/Semester Leave/Zero Credit Registration -

| Fee Heads | Internship Program | Academic Exchange Program |
|---------------------|---|---|
| Registration fee | <ul style="list-style-type: none"> • Payable | <ul style="list-style-type: none"> • Payable |
| Tuition fee | <ul style="list-style-type: none"> • Full Tuition fee is payable | <ul style="list-style-type: none"> • Full Tuition fee is payable at LNMIIT before proceeding for the programme. • In case a student pays any tuition fee at the host university, the same will be reimbursed at LNMIIT on production of receipt provided by the host university, subject to a maximum of the tuition fee paid at LNMIIT. • If a student receives any financial assistance at the host university or by a funding agency, the reimbursement at The LNMIIT (tuition fee, hostel fee etc.) will be decided on a case by case basis and on production of relevant documents. |
| Hostel and Mess fee | <ul style="list-style-type: none"> • Hostel administrative fee of Rs. 3,000/- per semester is payable, if a student does not stay in the hostel. • If a student stays in the hostel for a part of the year, the fees would be charged on a pro-rata basis. • A student is required to vacate her/his hostel room during the period of internship. • Mess fee is payable as per actuals. | <ul style="list-style-type: none"> • Hostel administrative fee of Rs. 3,000/- per semester is payable, if a student does not stay in the hostel. • If a student stays in the hostel for a part of the year, the fees would be charged on a pro-rata basis. • A student is required to vacate her/his hostel room during the period of exchange programme. • Mess fee is payable as per actuals. |

Note:

1. All UG students have to pay fees for minimum 8 regular semesters (excluding Summer Term(s)) at LNMIIT.
2. The 'Fee' under 'Fee heads' means the fee applicable for that semester,
3. This is applicable to all the UG and PG students from academic year 2014-15.

The LNM Institute of Information Technology, Jaipur

List of Invitees – 43rd Academic Council Meeting – February 21, 2015.

1. Dr. Manoj Kumar
2. Dr. S S Nehra
3. Mr. Prabin K Jha
4. Dr. Bharvi Mishra
5. Dr. Md. Tanveer
6. Dr. Vikas Gupta
7. Dr. Ratnadip Adhikari
8. Dr. Abhishek Sharma
9. Dr. Poonam Gera
10. Dr. Anjishnu Sarkar
11. Dr. Santosh Shah
12. Dr. Kusum Lata
13. Mrs. Beena Gokhale
14. Mr. Shanker Ganesh R
15. Mr. Vikas Bajpai
16. Dr. Rajni Aron
17. Dr. Manish Kumar Singh
18. Dr. Vibhor Kant
19. Dr. Manish Garg
20. Prof. A P Singh
21. Dr. Usha Kanoongo
22. Mr. Sanjeev Sharma
23. Dr. Dheerendra Mishra
24. Mr. Sunil Kumar
25. Mr. Dinesh Khandelwal
26. Dr. Narendra Kumar
27. Dr. Purnendu Karmakar
28. Dr. Ajit Patel
29. Dr. Amit Neogi
30. Mr. Mukesh Jadon