

The LNM Institute of Information Technology, Jaipur
(Deemed University)

Forty Eighth Meeting of the
ACADEMIC COUNCIL

Saturday, September 03, 2016

At 09:30 AM

in

Lecture Hall # 5

Draft Minutes

Minutes of the 48th meeting of the Academic Council held on Saturday, September 03, 2016.

The following members were present:

Prof. S S Gokhale	- In Chair
Dr. Manju Dhariwal	- Member
Dr. Subhayan Biswas	- Member
Prof. R P Gorthi	- Member
Prof. R S Tomar	- Member
Prof G D Sharma	- Member
Prof. Anupam Singh	- Member
Prof. N Bolloju	- Member
Prof. Mohan K Kadalbajoo	- Member
Prof. Sandeep Sancheti	- Member
Dr. Somnath Biswas	- Member
Dr. Subrat K Dash	- Member
Dr. Vikas Gupta	- Member
Dr. Soumitra Debnath	- Member
Dr. Narendra Kumar	- Member
Dr. Manoj Kumar	- Member
Dr. Rajbir Kaur	- Member
Mr. Sandeep Saini	- Member
Mr. Siddharth Setia	- UG Student Representative
Mr. Samyak Dutt Gupta	- Invitee in place of UG Student Representative
Mr. Sushil Iyer	- Invitee in place of UG Student Representative

On invitation from the Chairperson, faculty members whose names are listed at **Annexure – “A”**, attended the meeting.

Agenda Item No. AC-M-48.01: Confirmation of the Minutes of 47th meeting held on April 08, 2016.

No Comments have been received on the circulated Draft Minutes. The Academic Council is requested to confirm the Draft Minutes, as circulated.

Agenda Item No. AC-M-48.02: Announcements, if any, by the Chairperson.

- Director's Report –

Director, Prof. S. S. Gokhale presented his report to Academic Council. He shared the statistics of UG and PG admissions 2016, as on August 01, 2016.

He also shared the details of faculty recruitment done during May – July 2016, and welcomed the following new members of faculty and requested them to introduce themselves:

1. Dr. Ashok Garai Physics Department
2. Dr. Rakesh Tiberewala Physics Department
3. Dr. Nabyendu Das Physics Department
4. Dr. Jai Prakash Kar CSE Department
5. Ms. Joyeeta Singha ECE Department
6. Dr. Nikhil Sharma ECE Department
7. Dr. MV Deepak Nair ECE Department
8. Dr. Sohan Lal Mukherjee ECE Department
9. Dr. Ashok Dargar MME Department
10. Dr. Chandra Kant Nirala MME Department
11. Dr. Deepak Unune MME Department
12. Dr. Sandesh Chougule MME Department
13. Dr. Mohit Makkar MME Department

Director remarked that we must know the competence/expertise of all faculty members as this shall help us get the optimum benefit in terms of assigning appropriate work in the overall interest of the institute. He also presented important points regarding NAAC visit and observations made by NAAC team. He shared the details of Summer Term 2016 courses, students and faculty engaged. During the presentation, he proposed to have elective laboratory courses. He suggested that instead of having fixed number of laboratory courses for one particular department, there should be a bunch of laboratory courses out of which the student

may opt a certain number of laboratory courses of his choice. He further stated that this proposal needs to be looked at and implemented at a suitable time. He also shared the statistics of screening test conducted for Y16 UG batch.

He informed the council that two different MoUs- one for students and another for faculty members- have been signed between The LNMIIT and NIU, Taiwan. He also mentioned furthering relationship with NTU and NUS Singapore, two universities where Prof. Gorthi visited in recent past. Director also informed about Prof. Tomar's visit to Canadian Microelectronics Corporation. He sought opinion of the council on the possibility of having Mandarin as foreign language course besides French, which is currently taught as an elective.

To explore better placement opportunities for MME branch students, he proposed to the council the possibility of offering two different Bachelor's Degrees. If a student of MME branch spends one more year and undergo certain courses of Mechanical Engineering which s/he has not done in initial years, he will be awarded two different degrees- (i) Bachelor of Technology in MME and (ii) Bachelor of Technology in ME after completion of five years of study. He mentioned that it will be optional for the student to go for the second degree. He expressed his view that if this proposal is approved and implemented, it would certainly provide better placements to these students.

Agenda Item No. AC-M-48.03: Items for ratification –

- *Approval accorded by Chairperson Academic Council for award of **Ph. D.** Degree to one candidate who successfully completed all requirements for award of degree, placed at **Annexure II - Ratified***
- *Approval accorded by Chairperson Academic Council for award of **M. Tech.** Degree to Y14 batch students who successfully completed requirements of credits for award of degree after their 4th semester, placed at **Annexure III - Ratified***
- *Approval accorded by Chairperson Academic Council for award of **B. Tech.** Degree to Y11 and Y12 batch students who successfully completed requirements of credits for award of degree after their 10th and 11th semester respectively, placed at **Annexure IV - Ratified***
- *Approval accorded by Chairperson Academic Council for change in name of one student (Y12UC088) from Enjoy Raj Bhatnagar to Vivaan Raj Bhatnagar placed at **Annexure V - Ratified***
- *Approval accorded by Chairperson Academic Council regarding –*

1. *Relaxation in “N-2” Rule*
2. *Change in Curriculum Structure w. e. f. 5th semester of Y14 UG Batch*
3. *Introduction of minor stream*
4. *English Course split into three parts*

Placed at Annexure VI - Ratified

The Academic Council ratified all the above items.

Agenda Item No. AC-M-48.04: To consider the proposal to offer “Introduction to Economics” and “Introduction to Psychology” (both core courses of HSS department) in each semester in cluster format.

Until 4th semester of Y14 UG batch, both the courses were compulsory for all UG students during their 3rd and 4th semester respectively. It was a proposal to offer “Introduction to Economics” and “Introduction to Psychology” (both core courses of HSS department) in each semester in cluster format so as students take only three core courses offered by HSS instead of four. This needs to be implemented from 3rd semester of Y15 UG batch (2016 – 17 odd semester). Academic Council is requested to consider and approve it.

Academic Council approved the proposal.

Agenda Item No. AC-M-48.05: To consider request of Academic Section for offering Science Elective during 8th semester of Y13 UG and all trailing batches starting from Even Semester 2016 – 17.

As per existing curriculum structure, Science Electives are placed in 6th and 7th semester and no student of any branch is to take Science Elective during its 8th semester. In view of this there is NO need of offering Science Elective during 8th semester. But considering the probable “D” and/or “F” grades in Science Electives of 6th and/or 7th semester, it is requested to approve offer of Science Elective during 8th semester to enable these students to complete credit requirements for award of degree.

Academic Council approved the proposal.

Agenda Item No. AC-M-48.06: To consider request of Academic Section regarding applications for Course Fee Refund of Summer Term.

Every year institute offers courses during summer term to facilitate students with backlogs. Students can opt maximum two courses by paying stipulated course fee and other charges. As of now, there is NO policy of refund of Summer Term Course Fee (in case a student drops a course). Academic Council is requested to draft a policy in this regard.

Academic Council opined that fee cannot be refunded after a particular date. This date needs to be announced along with notification of Summer Term every year. AR – Academic was told to prepare a note to this effect every year with consent of the director.

Agenda Item No. AC-M-48.07: To consider request of Academic Section regarding policies for old record of Admission and old used answer books of examination.

As of now there is No policy for Old records of Admissions and Old used Answer Books of examination. In absence of these, every time these records are getting piled up. Academic Council is requested to draft a policy in this regard.

Academic Council discussed this point and pointed out that 2014 onwards admission data is in digital mode, hence there are no issues regarding its retention. Older admission records were to be kept for three years and after that the same could be destroyed.

Regarding examination answer books, the council ruled that answer books of end term examination are to be kept for one year. Answer books older than one year are to be destroyed periodically.

Agenda Item No. AC-M-48.08: To consider the Minutes of the meeting of the AC PGC to be held on August 30, 2016.

Prof. R Tomar, Chairperson AC – PGC presented this item. There were some recommendations from AC – PGC regarding PG admission. The council discussed these and appreciated the idea of disseminating information about PG admissions much earlier than March. On the agenda of reduction in the PG fee, the Council expressed that institute is already charging nominal fee. For PG specific courses, the council requested all members of faculty to prepare course(s) specifically designed for PG students.

Agenda Item No. AC-M-48.09: To consider the Minutes of the meeting of the AC UGC held on August 26, 2016.

Dr. Manju Dhariwal, Chairperson AC- UGC presented this item. Following points were discussed –

1. **Policy for attendance and its implementation** –To bring back students to the class was a matter of concern for all present. Prof. Gangopadhyay expressed that there is need of Gap Analysis between what faculty is teaching/delivering and what are the expectations and interest of students. The student representatives also raised the point that lectures must be interesting with effective communication skills. The council suggested calling a meeting of students Gymkhana and faculty members from each department to discuss and reach an understanding on to how to bring students back to classes.

2. **Reshuffling of Sections of first year** – The council noted and suggested that next year this activity needs to be planned and executed ahead of time and make necessary arrangements to avoid disruption of classes.

3. **Tabled Items –**

- **To approve CIFs of “TCE”, “ILE”, “BFSS” and “MEM” courses** – The council approved the same.
- **At least two electives as “Other Elective” from each department** – The council took a note of this and requested all HODs to ensure that minimum two ‘Other Electives’ be offered to provide a good number of courses to students to opt from.
- **To Register CCE and MME branch with GATE** – The Council noted and expressed that application will be filed for CCE and MME with GATE.
- **End Term Exam of 4th year Students of December 03, 2016 to be rescheduled due to CAT exam** - The Council asked Assistant Registrar – Academic to accommodate the request of students in consultation with students’ representative, get it approved from Chairperson Academic Council and notify.

Academic Council noted the following –

- Mid Term Exam Answer Books to be shown to students within 15 days from the date of conduct of examination
- Chief Warden to extend the date of vacating the hostel till the date of grade submission.

Agenda Item No. AC-M-48.10: To consider the Minutes of the meeting of the AC HMC held on August 24, 2016.

Dr. Amit Neogi, Chief Warden presented this item and following were some important points –

- All students of Y16 admission batch have been accommodated in hostels.
- There will be attendance monitoring system through Bio Metrics Machine and RFID card machines in Girls hostel and Boys hostel respectively.
- There is a need of dedicated non-teaching personnel for hostels for all administrative responsibilities, he requested the council to look into this requirement and suggested that the personnel could be an ex-military man.
- Proposal of night canteen be approved and first trial could be given during coming midterm examination.

Agenda Item No. AC-M48.11: To consider the Minutes of the meeting of the AC LAC to be held on August 31 , 2016.

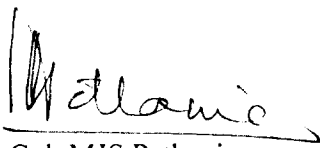
Dr. K K Khatri, Chairperson AC-LAC presented this item and shared important points about library including the issue of least transacted titles/multi volume books which are sitting idle on the shelves and these books are not being circulated actively. He pointed out that library feedback analysis is not encouraging as out of all students, only 89 students responded to the feedback. He also shared that AC-LAC is planning to conduct a two days national workshop on Design and Development of Digital Library with DSpace.

Agenda Item No. AC-M-48.12: Any other item with the permission of the chair.

There were following tabled items –

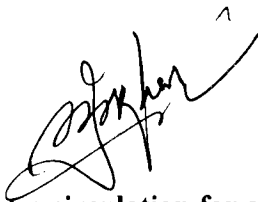
- **Ratification of**
 - **Chairman’s Gold Medal – 2016 to Ratika Garg (Y12UC208)**
 - **Director’s Gold Medal (PG) – 2016 to Javed Imran (14MCS001)**
 - **Director’s Gold Medal (UG) – 2016 to Nikita Vasudevan (Y12UC157)**Academic Council ratified all the above items.
- **CIF of “Computational Fluid Dynamics” (CFD) course**
Academic Council ratified the same.
- **Performa for Question Paper of Mid Term and End Term Examination**
This will be done through circulation so as opinion of all can be sought.

There being no other item on the table, the meeting ended with a vote of thanks to Chair.



Col. MJS Pathania

Registrar



Draft Minutes circulation for comments and Approval

The LNM Institute of Information Technology, Jaipur

List of Invitees – 48th Academic Council Meeting – September 03, 2016

1. Dr. Bharavi Mishra
2. Dr. Kusum Lata
3. Mrs. Beena Gokhale
4. Dr. Manish Kumar Singh
5. Dr. Vibhor Kant
6. Dr. Usha Kanoongo
7. Mr. Sunil Kumar
8. Mr. Purnendu Karmakar
9. Dr. Amit Neogi
10. Dr. Somnath Maitti
11. Dr. Anjishnu Sarkar
12. Dr. Pomita Ghoshal
13. Dr. Sakthi Balan
14. Mr. Mukesh Kumar Jadon
15. Dr. S S Nehra
16. Dr. Smrity Dwivedi
17. Dr. Manish Garg
18. Mr. Prabin Kumar Jha
19. Mr. Vikas Bajpai
20. Dr. K K Khatri
21. Dr. Poonam Gera
22. Dr. Ashok Garai
23. Dr. Sovanlal Mukherjee
24. Dr. Sandesh Chougule
25. Dr. Ashok Dargar
26. Dr. Mohit Makkar
27. Dr. Nabhyendu Das
28. Dr. Ajit Patel
29. Dr. Abhishek Sharma
30. Dr. Jayprakash Kar
31. Dr. Rakesh Tibrewala
32. Dr. MV Deepak Nair
33. Dr. Nikhil Sharma
34. Dr. Deepak Unune
35. Dr. Chandrakant Nirala
36. Ms. Joyeeta Singha
37. Dr. Dheerendra Mishra
38. Dr. Pratibha Garg
39. Dr. Divyang Rawal