Date of Approval - 5 Aug 2025

Annexure - 1

PROPOSED AMENDMENTS TO THE GYMKHANA CONSTITUTION

Date: - 24.07.2025

The following Gymkhana office bearer positions are currently operational as per established practice, but they are not explicitly defined or mentioned in the Gymkhana Constitution. Based on the recommendations of the Gymkhana Constitution Review Committee (see attachment) and approval from the competent authority, this matter requires further deliberation in the AC-SAC meeting.

Roles and Responsibilities

1. The Vice President

a) The Vice President shall serve as the running mate and deputy to the President, as well as the Deputy Leader of the Senate.
b) The Vice President shall assume the role of acting President in the President's absence.
c) The Vice President shall support and assist of the President and the Presidential Council.
d) The Vice President shall act as the facilitator between all standing committees of the Gymkhana and the President.
e) The Vice President shall assist in the organization and execution of the upcoming Gymkhana election and the Candidature Debate.
f) The Vice President shall represent students to the Election Commission for the subsequent Gymkhana elections and shall not be eligible to contest for any elected position.

2. Committee of Students for Hostel Affairs (CoSHA)

The Committee of Students for Hostel Affairs (CoSHA) shall supervise, coordinate, and recommend decisions regarding all matters of common interest related to **hostels, mess, and canteen services** across the institute.

2.1 Composition of COSHA:

- **CoSHA Head:**
  Elected from the student Senate. The Head shall **lead CoSHA**, and shall be responsible for **making, overseeing, and coordinating recommend decisions** related to hostel, mess, and canteen affairs. In absence of CoSHA Head an acting CoSHA Head should be appointed by him/her from among the members of the CoSHA.
- **Members:**
  CoSHA shall consist of **Senators** and **General Body Members (GBMs) (Minimum two students from each hostels)** representing hostels. The **CoSHA Head shall finalize the selection of members.**

2.2 Advisory Support:

The **CoSHA Head shall consult and be advised by the Chief Administrative Officer (CAO) and the Faculty Mentor of CoSHA** on matters concerning hostels, mess, and canteen services. CoSHA will act as a bridge between the students & CAO on all the below mentioned services.

a) Conduct and participate in **all inspections** of the mess, canteen and hostel, including **surprise inspections**, with CoSHA members in consultation with the CAO. Feedback on the same will be submitted to CAO for further action.
b) Recommend Monthly menu for Messes in consultation with other members of CoSHA. The CoSHA Head will be the member of the Menu approving committee as appointed by the Director.

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CHIRAG
VICE PRESIDENT

c) Recommend the **date and menu for special lunches** to the Menu approving committee.
d) Recommend the **provision of special meals** for religious fasts or medical emergencies/conditions based on the **advice of medical professionals**.
e) Coordinate the **provision of mess services** for student activities or student fests in consultation with the **CAO**.
f) Obtain **student feedback** regarding the mess, hostel, and canteen services.
g) Suggest **prices/rates for à la carte items and paid services** in the canteen or campus shops.
h) Decide **operational hours of campus shops**, in consultation with the CAO.
i) Decide on **night delivery service allowances** for campus or canteen shops, in consultation with the CAO.
j) Recommend **actions in cases of misconduct** involving hostels, mess, or canteen, in consultation with the CAO.
k) Recommend on the **items to be made available** in campus and canteen shops.
l) Recommend and review **cleaning schedules** for hostels, messes, and canteens.
m) Recommend the items, company/brand, and quality standards for **vending machines within hostels**, in consultation with the **CAO**.
n) Work in the **welfare and best interest of students**, ensuring that all decisions related to hostels, mess, and canteen services promote comfort, accessibility, fairness, and student well-being.
o) Conduct monthly meetings with its members and discuss the student issues and updates. The meetings will be chaired and lead by the CoSHA Head.

2.3 Conflict Resolution Authority:

In case of any conflict concerning **hostel, mess, or canteen affairs** between the **CoSHA Head** and any **other elected position(s)** within the Student Gymkhana, the **matter should be forwarded to senate of gymkhana for final recommendation.**

Election Procedure

The following positions shall be elected from within the Senate on the basis of first-past-the-post electoral system*.

- The Gymkhana Vice-President or VP.
- CoSHA Head

a) The Vice President shall be a student who has appeared in the Mid Term Exams (or equivalent) of their Semester 4.

b) The CoSHA Head shall be a student who has appeared in the Mid Term Exams (or equivalent) of their Semester 6.

Note: The first past-the-post (FPTP) electoral system, also known as a plurality voting system, is a method used to elect representatives where the candidate with the most votes for a position wins, regardless of whether they secure an absolute majority (more than 50% of the votes) or not.

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VICE-PRESIDENT

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THE LNM INSTITUTE OF INFORMATION TECHNOLOGY, JAIPUR

(Deemed to be University)

Minutes of the meeting of the AC SAC held on

August 13, 2025 (Wednesday)

(3:00 PM)

RIEP BUILDING CONFERENCE ROOM

13.Aug 2025

The following members were present:

1. Dr. Nabyendu Das - Chairman
2. Dr. Kanjalochan Jena -Member
3. Dr. Anirudh Agarwal - Member
4. Dr. Servesh Agnihotri - Member
5. Gp. Capt. Pushpendra Singh - Member
6. Dr. Poonam Gera – Member
7. Mr. Anshul Luharuka - Student Nominee
8. Mr. Adarsh Mishra - Student Nominee
9. Mr. Chirag Mehta – Vice president (Invite Member)
10. Mr. Samar Singh - Convenor

Agenda

To decide whether students involved in unfair means should be considered eligible for Gymkhana election candidature or not.

Details of the Agenda

As per the Student Gymkhana Constitution (Annexure–1, Point No. 3.10),

"The Chief Election Officer shall ensure that the students falling in any one or more of the following categories are not allowed to contest election for any position of the Students' Gymkhana:

(a) Students whose CPI is less than 7.0.

(b) Students on whom the AC-SAC has imposed any penalty, for whatever misconduct, during their stay in the Institute."

The Gymkhana Constitution does not explicitly outline procedures for handling unfair means cases in relation to candidate eligibility criteria for Gymkhana Elections. Historically, such cases have been addressed by the Chief Election Commissioner (CEC) on an ad-hoc basis in consultation with the competent authority. To ensure clarity and consistency, it is proposed that the eligibility criteria concerning unfair means cases be formalized through an amendment to the Gymkhana Constitution.

Committee Observations & Recommendations

- The Committee members unanimously agreed that the unfair means criteria must be mandatory for Gymkhana election candidature.
- The Committee suggested that additional disqualification criteria, such as cases related to sexual harassment and other serious grievances/disciplinary issues, should also be included. The Chief Election Commissioner (CEC) may be empowered to consider susch cases, in consulation with the competent authority such as DoSA and Director (AC-Chairman).
- The Committee recommended that the matter be forwarded to the Academic Council for approval.

The Chairman concluded the meeting with thanks to all members for their valuable inputs and constructive deliberations.

Mr. Samar Singh
(Convenor)

Gp. Capt. Pushpendra Singh
(Member)

Dr. Poonam Gera
(Member)

Dr. Kanjalochan Jena
(Member)

Dr. Servesh Agnihotri
(Member)

(ONLINE)
Mr. Adarsh Mishra Student Nominee

Mr. ANSHUL LUHARUKA
Student Nominee

Mr. Chirag Mehta
Vice president
(Invite Member)

Dr. Anirudh Agarwal
(Member)

Dr. Nabyendu Das
(Chairman)

Approved, as recommended