

THE LNMIIT Refund Policy – Bachelor's & Integrated Master's Programmes

Admissions 2025-26

(Batch Y-25)

REFUND RULES:

1. If the Institute fails to offer a Confirmed Seat to a candidate and if s/he remains on the Waiting List throughout the admission process, the provisional Counseling fee of INR 25,000/- will be refunded within 15 working days **after the candidate submits the Online Refund Request Form with correct bank details via logging into the Admission Portal using their login credentials.**
2. If the Institute offers a Confirmed Seat to a candidate, but the candidate fails to submit the balance fee within the deadline mentioned in the offer letter. The allotted seat will be cancelled automatically, and the Provisional Counseling Fee of INR 25,000/- will be refunded within 15 working days, **after the candidate submits the Online Refund Request Form with correct bank details via logging into the Admission Portal using their login credentials.**
3. If the Institute offers a Confirmed Seat to a candidate applicant, and the candidate submits the outstanding fee & charges (including the provisional counseling Fee), but he/she did not report to the institute on the reporting day (as mentioned in the offer letter), **then his/her candidature automatically cancelled** and applicant must need to login the online admission portal in order to submit the online refund request from with correct bank details, and **In this case the institute refund the complete amount as deposited by the candidate after deducting INR 1000/- as a processing charges.**
4. If the applicant completed the document verification process (physical reporting),
 - 4.1. All **academic fee-related refunds** will be processed in compliance with the **UGC refund policy.**
 - 4.2. Hostel and mess charges will be refunded as per the institute's norms (pro rata basis),
The Hostel and mess charges refundable amount will be calculated by the following formula:

$$\text{Total Refund Amount} = F \times \left(1 - \frac{N}{A}\right)$$

Where,

- N = Number of days from date of physical reporting (document verification) to **Date of Leaving Hostel**
 F = Applicable Hostel and mess charges
 A = No of days in the academic calendar

REFUND PROCESS

1. Refunds will be initiated only after the completion of the **online refund request** and submission of the **physical no-dues form.**
2. The candidate must fill out the Online Refund Request Form by logging into the Admission Portal using their login credentials. Any refund requests other than this will not be considered.
3. Once the online refund request is received, **admission will be automatically cancelled.**
4. Refund requests (complete and correct in all respects) will be processed within **fifteen working days (15)** after receiving details from the candidate. The number of days will be counted from the date of the online refund request received or the date of confirmation of payment of the fee received from the Bank, whichever is later. However for the hostel charges, if the candidate joins the Institute fulfilling all the official formalities, then the number of days of refund will be counted from date of physical reporting to the date of his/her submission of No-dues forms.
5. For the student who has joined the institute, the refund will only be processed **after submission of the No-Dues form in person.**