THE LNM INSTITUTE OF INFORMATION TECHNOLOGY JAIPUR

LNMIIT/REG./Office Order/49/2025-26/65 **Date: April 15, 2026**

Office Order

Subject: Constitution of Student Grievance Redressal Committee (SGRC)

It is in reference to the notification dated April 11, 2023 in regard to University Grants Commission (Redressal of Grievances of Students) Regulations, 2023. "The main objective of the regulation is "To provide opportunities for redressal of certain grievances of students already enrolled in any institution, as well as those seeking admission to such institutions, and a mechanism thereto", As per the clause 5 of the notification. Student Grievances Redressal Committee (SGRC) is re-constituted with the approval of the Competent Authority as under:-

S. No.	Members	Category
1.	Prof. Manju Dhariwal, Dean of Faculty Affairs & Dean of Gender Sensitization	Chairperson
2.	Dr. Manish Garg, Associate Professor, Mathematics	Member
3.	Dr. Rajbir Kaur. Associate Professor, CSE	Member
4.	Dr. Surinder Singh Nehra. Associate Professor, HSS	Member
5.	Dr. Amit Neogi, Assistant Professor, Physics	Member
6.	Mr. Garvit Atolia, 24UCS118 (Student representative)	Special Invitee
7.	Mr. Ajeet Singh Rawat, AR- Examination	Convener

Term of reference:

1. This Student Grievance Redressal Committee (SGRC) is exclusively meant for students of the LNM Institute of Information Technology.
2. SGRC of the LNMIIT, Jaipur will function as per the laid process in the "University Grants Commission (Redressal of Grievances of Students) Regulations, 2023" dated April 11, 2023 and ensure compliance of grievances as mentioned in clause 3 (f) of UGC Gazette Notification dated April 11, 2023.
3. The terms of the Chairperson and Members shall be for a period of two years
4. The term of the Special Invitee shall be one year
5. The quorum for the meeting including the Chairperson but excluding the special invitee shall be three.
6. In considering the grievances, the SGRC shall follow principles of natural justice.
7. The SGRC shall send its report with recommendations, if any. to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.

Any student aggrieved by the decision of the Students' Grievance Redressal Committee may prefer an appeal to the Ombudsperson (Prof. Harsh Dwivedi, email harsh_dwivedi1@rediffmail.com) within a period of fifteen days from the date of receipt of such decision.

15/04/2026

(Dr. Pawan Kumar Paras)

Registrar

Copy for information and necessary action please to:

1. PS to Director
2. Chairperson. all Members and Special Invitee of the Committee
3. Deans/ HODs./ Faculty /Staff and the Students through e-mail
4. IDAAR Cell/LUCS/Web Incharge for updating the soft and hard data
5. Guard File